High Wych Parish Council

To: Councillors John Andreotti, Natalie Higgins, Jacqueline Jackson, Carrie Payne, Tom Payne (Chair), Brian Sullivan

You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 11th November 2026 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.

Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council Date: 5th November 2026

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

26.080 To receive and accept apologies for absence

26.081 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items *(including non-pecuniary).*

2. To receive members' requests for dispensations for declarable interests, and To consider requests for dispensation as appropriate.

26.082 To consider a co-option application to fill the casual vacancy

26.083 To approve Minutes of the 16th September Parish Council Meeting

To consider suspending the Meeting for Public Comments

26.084 Chairman's Announcements

26.085 Neighbourhood Police

1. Crime report

26.086 County and District Councillors' reports

26.087 Planning

1. New Planning Applications received

3/26/1379/FUL	**Bakers Farm:** Installation of solar roof and ground level panels to separate dwelling, relocated from Bakers Farm with associated equipment, meters, cabling and ancillary infrastructure, alterations to the existing chimney, construction of a new access driveway, erection of fencing and new gate to access way, installation of services to the new dwelling.	By 18th Nov

2. Decision Notices (for information only): **See APPENDIX A below**

3. Other planning matters:

1. To consider any late planning applications and other planning matters

2. 1. To consider Bonny's Row concerns

2. To consider Wychford Drive (Sawbridgeworth) planning concerns 3/26/1471/OUT

26.088 Finance

1. To receive cashbook accounts at 31st October

2. To approve bank reconciliation at 31st October

3. Performance against budget at 31st October

4. To approve list of orders for payment
5. Update: Move to mandatory digital AGAR returns for 2026/27 – SAAA/SLCC training sessions
6. To consider draft budget for 2027/28

26.089 1. Highways

1. Blounts Lane speeding concerns - Cllr E Buckmaster update
2. To note closures: TRO32078 Beanfield Road
   TRO 32065 Slough Road

2. Footpaths and Public Rights of Way

1. To consider any issues raised

3. Other Parish Matters

1. High Wych Memorial Hall and car park**:**
   1. Update on moving PC records from HWMH to AGVH – matter of urgency
   2. To consider printing a new History of HW poster on aluminium board.
2. Update on request for Sawbobus service to Allen's Green
3. To consider other matters
   1. Update: Christmas tree for Broadfields
   2. Update: installation of perimeter bollards on Allen's Green Village Green plus KGV Field
   3. To consider Waste Management bin servicing issues
   4. Update: New domain and email addresses: update
   5. Updates: (i) Removal of flower/plant holder at the corner of the play area
      (ii) Update on Mazda left in Car Park (reported to police)

26.090 1. Playing fields, buildings and Village Greens

1. **Harlow Theatre Company**
   1. Update on any issues
2. **Play area**
   1. To receive and consider action following Annual RPII inspection report
   2. Swings seat cover disintegrating: Warranty cover report
3. **Update: Dead tree removal on High Wych Playing Field** and replanting saplings (Playing Field Trustees)

2. Allotments :

1. To receive report

26.091 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner: re Wychford Drive (Sawbridgeworth) planning application (26.087.3.2.2)
- STC: re Sawbobus service to Allen's Green (26.089.3.2)
- HAPTC: re SAAA AGAR digital changes training (26.088.5)
- Places for People: Village 1 Masterplans update
- HCC: TRO32078 Beanfield Road (26.089.2)
- HCC: TRO32065 Slough Road (26.089.2)
- HAPTC: LGR updates and meeting 4th November (Clerk)

26.092 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

26.093 1. Date and venue of next Meeting: 20th January 2027 High Wych Memorial Hall

2. **To consider draft calendar of meetings** for remainder of 2027

APPENDIX Agenda item 26.087.2

Planning Decision Notices (as at 5th November, for information only)

3/26/0999/HH	**Millfield,** High Wych Lane: Installing front porch	**GRANTED**
3/25/1578/FUL	**Little Toad Hall, 3 Trimms Green:** Demolish sheds; site a mobile holiday home and new boundary fence	Awaited
3/26/0531/HH	**Bonnys Row:** Enforcement appeal noted: **Appeal Reference: 26/00054/REFUSE**	Appeal decision awaited